

**TENDER FOR SUPPLY OF PST AND PSSR EQUIPMENTS  
AT INDIAN MARITIME UNIVERSITY- NAVI MUMBAI CAMPUS**



**TENDER No: IMU-NMC/PST and PSSR Items/2020/0013**

**Issue Date: 15.12.2020**

Issued To,

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Issue of Tender Document	<b>15.12.2020 at 1500 hrs</b>
Date & Time of Pre bid Meeting	<b>22.12.2020 at 1400 hrs.</b>
Last Date & Time of Submission of the Tender	<b>05.01.2021 upto 1400 hrs</b>
Date and Time of Opening of the Bids	<b>05.01.2021 at 1600 hrs</b>

All bidders are requested to visit IMU Mumbai Campus website: [www.imunavimumbai.ac.in](http://www.imunavimumbai.ac.in) for regular updates.

## 1. General Information:

### **TENDER ENQUIRY**

Subject: Tender Enquiry(2 bid system) for supply of PST and PSSR Equipments

Issue Date and Time of Tender : 15.12.2020 at 1500hrs

Last Date for Submission of Tender: 05.01.2021 at 1400hrs

Type of Tender	<b>Two cover system</b> Cover-I-Technical Bid Cover-II- Price Bid
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Tender documents consisting of Technical & Financial Bids shall be submitted by the bidders in Two separate sealed envelopes:

- a) Cover – I (Technical Bid), should contain the covering letter, Notice Inviting Tender (NIT) signed on all pages, Annexure I, Annexure II, etc. This cover should be sealed and superscribed as “Technical Bid” .
- b) Cover – II (Price Bid), should contain only Price Bid (Annexure V). This cover should be sealed and superscribed as “Price Bid”.

Covers 1 & 2 should be kept in a separate main cover and this cover should also be sealed, superscribed as “Tender for Supply PST and PSSR Items at IMU-NMC”. The bids should reach latest by **1400** hrs on **05.01.2021**

Duly sealed tenders are invited on behalf of Deputy Registrar (Admin.), Indian Maritime University, T.S. Chanakya, Navi Mumbai Campus ,Karave, Nerul, Navi Mumbai- 400706, for the supply and installation of below-mentioned PST /PSSR equipments strictly as per below specifications.

S No	EQUIPMENT REQUIRED	SIZE	QUANTITY	SPECIFICATIONS	REMARKS
1	MOB Marker		01	200mmx500mm,wt about 5 Kg	none
2	Line throwing Apparatus		01	300mtr line comet	none
3	Respirator		02	P100	none
4	L raft repair kit tapes and glue		50	na	none
5	Fall Arrester		01	BS 12KN-15KN	none
6	Safety goggles		02	na	none
7	Anti dust mask		02	na	none.

8	Ear muff		02		none
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Only reputed suppliers are requested to quote their minimum rates **strictly** as per tender specifications in attached Price Bid Format as **Annexure 'v'**. Third Party/reseller bids shall not be accepted. The Authorized dealer must have Captive Service station in Mumbai/Navi Mumbai area.

**(2) TERMS AND CONDITIONS :**

1. SUBMISSION OF BID :

The offer in a duly sealed envelope, (Technical bid and price bid should be in separate envelopes) should be sent by courier/Regd. Post or in person duly super subscribed as "*Tender for supply of PST and PSSR Equipments at IMU-NMC*" on top of the envelope so as to reach the office of IMU–Navi Mumbai Campus on or before stipulated due date and time. Offers sent through Fax/E-mail will not be accepted. Bidders are advised to submit the tender by hand so that it is submitted within given time. IMU – Navi Mumbai Campus will not be responsible for delayed/late submission/received late by Post/Courier.

2. Tender Document :

Tender document can be down loaded from IMU – Navi Mumbai Campus website [www.imunavimumbai.ac.in](http://www.imunavimumbai.ac.in). or [www.imu.edu.in](http://www.imu.edu.in). Bidders must read the document carefully and should submit a copy of full tender document duly stamped and signed on each page by authorized signatory as a token of having read and understood the tender terms.

3. Security Deposit:

Within 07 working days of the successful Supplier/Service Provider's receipt of notification of award, the Supplier/Service Provider shall furnish a Security Deposit of 5% of work order value in the form of A/C Payee Demand Draft in favour of Indian Maritime University payable at Mumbai/Navi Mumbai.

The Security Deposit will be discharged by the IMU and returned to the Vendor without interest not later than 30 days following the date of completion of the Vendor's performance obligations and submission of completion papers.

The proceeds of the Security Deposit shall be payable to the IMU as compensation for any loss (es) resulting from the failure of the Vendor to meet out its obligations under the Contract. This shall be in addition to any other action/penalty taken by IMU for delays/default/failure on the part of the Vendor.

4. The Bidders must submit the following with their Bid :

(i) Valid authorization certificate for supply of such items.

(ii) Brochure containing complete specifications and features of the lab equipment

(iii) List of authorized service center in Mumbai / Navi Mumbai if applicable for any items.

(iv) Copy of tender document stamped and signed on each page.

5. Offer must be on letterhead of agency and strictly as per price bid format attached herewith as annexure 'v'
6. Authorization certificate from OEM and brochure if applicable for items.
7. Discounts/ corporate discount, Delivery period, Guarantee/Warranty period/Extended Warranty, Taxes, or any other financial term must be clearly mentioned in the offer. If taxes are not mentioned then rates will be considered as inclusive of all.
8. List of standard accessories, which comes with new equipment, must be clearly mentioned with quantity.
9. NOTE :  
Interested Bidders must ensure about availability of sufficient authorized service and maintenance network located in Navi-Mumbai for providing prompt service support as and when required. Kindly enclose address and contact numbers of such authorized workshops.
10. A bidder having more than one option which meets the basic specifications may submit quote for each option separately in same bid.
11. Tender Opening :  
Tenders shall be opened on as per schedule date and time at IMU – Navi Mumbai Campus in the presence of the bidders or their authorized representatives who choose to attend the same. Camera/mobile phones etc. are strictly prohibited during the process of tender opening.
12. Award of Tender :  
Tender shall be considered for awarding to an eligible agency that quoted lowest rates subject to matching quality and tender specifications. However, IMU – Navi Mumbai Campus Committee reserves the right to choose, accept or reject any or all offers, in full or parts, at any stage, cancel the tender without assigning any reason thereof. Kindly note that Bids shall be evaluated as per tender specifications; hence bidders are advised to offer their equipment model and quote accordingly. No submission shall be entertained after bid opening.
13. Validity of the Tender :  
Bids shall be valid for a period of 60 days from the date of opening of the tender.
14. Delivery Period :

The goods/items are required to be delivered within 15 days from the date of supply order during working days except all Saturday, Sunday & Gazetted Holidays.

15. Penalty for delayed Services/LD :

Delayed delivery beyond delivery period agreed will be liable for liquidated damages @ 0.5% of order value per week delay or part thereof subject to a maximum of 5% of supply order value. Such money will be deducted from any amount due or which may become due to supplier.

16. Payment Terms :

100% payment shall be released within 10 days by cheque/ online transfer after receipt & acceptance of ordered item in good condition on submission of pre-receipted bill. Bidders are to provide bank account details of the company for online transfer of payment in the prescribed MANDATE FORM attached.

17. Jurisdiction :

Disputes, legal matters, court matters, if any, shall be subject to Navi Mumbai Jurisdiction only.

18. Arbitration :

In the event of any dispute arising between IMU – Navi Mumbai Campus and the agency in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said rate contract, the matter shall be referred to the IMU – Navi Mumbai Campus who may himself act as sole arbitrator or may name as sole arbitrator an officer of IMU – Navi Mumbai Campus notwithstanding the fact that such officer has been directly or indirectly associated with this rate contract and the provisions of the Indian Arbitration Act shall apply to such arbitration. The agency expressly agrees that the arbitration proceedings shall be held at IMU – Navi Mumbai Campus and the decision given by the arbitrator shall be binding for the both the parties. The arbitration and Conciliation Act of 1996 as amended from time to time shall govern the Arbitration proceedings

### **(3) Guarantee/Warranty and Damages**

#### ***Guarantee/Warranty Terms:***

- a) The successful Bidder has to warrant that the Goods supplied under this Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.
- b) The successful Bidder further have to warrant that the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Tender Inviting Authority's specifications) or from any act or omission of the successful Bidder, that may develop under normal use of the supplied goods.

- c) All the equipment including the accessories supplied as per the technical specification as mentioned in the bidding document should carry comprehensive warranty (including all spares, accessories and consumables) for a period mentioned in this document in the first instance. During this period, the successful Bidder shall replace all defective parts / accessories / consumables and attend to all repairs/break. The cost of spare parts for all replacements has to be borne by the successful Bidder during the period of comprehensive warranty. The items which are not covered under warranty should be clearly mentioned along with rate of the items.
- d) The Bidder shall attend any number of break down/repair calls as and when informed by the institute authority.
- e) The equipment which requires calibration post repairs will have to be calibrated at the cost of supplier.

**i. Warranty Period:**

- a) The "Complete System" shall remain under warranty period of 1 years from the date of purchase.
- b) During warranty period of 1 years, bidder shall provide free on site repair/free repairs with transportation at his cost.
- c) Warranty not applicable for respirator, goggles, repair tape, anti dust mark, ear -muff.

## ANNEXURE-I

### COMPLIANCE SHEET

S. No	ITEMS	SPECIFICATIONS			Compliance (Yes/No) To be filled by bidder
		SIZE	QUANTITY	REMARKS	
1	MOB marker		01		
2	LTA		01		
3	Respirator		02		
4	L Raft repair tapes and glue		50		
5	Fall Arrester		01		
6	Safety Goggles		02		
7	Anti dust mask		02		
8	Ear muff		02		

Date:

Bidder's Signature with

seal

## **ANNEXURE – II**

### **DECLARATION BY THE BIDDER**

(Must be on letter head of agency duly stamped and signed)

I/We \_\_\_\_\_ hereby state that we have gone through and understood the Tender Document of tender enquiry floated by IMU – Navi Mumbai Campus for supply of PST and PSSR Equipments. Our Bid has been prepared accordingly in compliance with the requirement stipulated in the said document.

We are submitting a copy of Tender Document marked “Original” as part of our Bid, duly signed and stamped on each page in token of our acceptance of all terms and conditions.

I/we further state that content of tender document including all technical specifications, scope of work, terms and conditions of tender have been carefully read and understood by me/us.

I/We state that there are sufficient authorized service and maintenance network with sufficient infrastructure and skilled workforce in Navi Mumbai area for providing best and prompt service support as and when required. Address and contact numbers of such authorized workshops has been enclosed.

I/We .....declare on solemn affirmation that whatever information submitted in this tender is true and correct to the best of my/ our knowledge and belief. I/we hereby certify that my / our firm has never been disqualified/ blacklisted by any office /Department / undertaking of the state / central Govt. of India at any time for unsatisfactory supply of stores/ services of any description.

(Signature of Bidder with seal of the firm)

Date:

Place:



## ANNEXURE-III

### CHECK LIST FOR TECHNICAL BID

Name of Dealer with Address:

Sl. No.	Documents to be checked	Yes/ No/ NA	Page No. of submitted tender	Remarks, if any
1.	Duly filled compliance sheet meeting all the specifications			
2.	Tender document Duly filled, serially numbered, stamped and signed on each page			
3.	Authorisation certificate from OEM			
4.	Details of OEM authorized Servicing Workshops in Mumbai/ Navi Mumbai			
5.	Copy of GST Registration certificate and PAN Card of agency/ proprietor			
6.	Complete details of Dealer's bank account of agency for online transfer of payment in the prescribed MANDATE FORM.			

Date:

Bidder's Signature with

seal

## ANNEXURE-IV

### GENERAL INFORMATION ABOUT THE BIDDER

<b>Sl.No.</b>	<b>Description</b>	<b>Details</b>
1.	Name of the Agency	
2.	Postal Address	
3.	Telephone Number (Landline/Mobile)	
4.	E-mail address & URL	
5.	Name and designation of the representative of the Bidder to whom all reference shall be made to expedite technical co-ordination	
6.	Has the company/firm to pay arrear of income tax? if yes, up to what amount	
7.	Has any Govt. Dept./Undertaking ever debarred the company/firm from supplying stores or services of any description?	
8.	Any other Information	
9.	Address and Contact Numbers of authorized Service Stations in Navi Mumbai.	
10.	Details of Bank Account of Agency (for online transfer of payment) in the prescribed MANDATE FORM.	

Date:  
seal

Tenderer's Signature with

Annexure-v

**TENDER FOR SUPPLY OF PST AND PSSR EQUIPMENTS.  
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**Issue Date: 15/12/2020**

**PRICE BID**

<b>S. No</b>	<b>EQUIPMENT</b>	<b>QUANTITIY</b>	<b>RATE PER ITEM</b>	<b>Total Rate*</b>
1	Mob marker	01		
2	LTA	01		
3	Respirator	02		
4	L Raft repair tape and glue.	50		
5	Fall Arrester	01		
6	Safety Goggles	02		
7	Anti dust mask	02		
8	Ear muff	02		

Strike out the box where the firm has not quoted

**\*The rates quoted above should be only the unit price (i.e. inclusive of basic price, packing, transportation and any other charges) and exclusive of applicable GST and any cess on GST. L1 bidder will be decided on the basis of unit price only.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Place:

Date:

**Official Seal**

**ANNEXURE-VI**

**MANDATE FORM**  
**(Account/s Information form)**

**REAL TIME GROSS SETTLEMENT (RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT) / INTRA BANK ACCOUNT TRANSFER FACILITY FOR RECEIVING PAYMENTS FROM IMU.**

**A. DETAILS OF ACCOUNT HOLDER:**

NAME OF ACCOUNT HOLDERER / FIRM

COMPLETE CONTACT ADDRESS

MOBILE NUMBER / PH NO

E.MAIL:

PAN :

**B, BANK ACCOUNT DETAILS:**

**ACCOUNT NAME** (Name appearing in your Cheque Book)

**BRANCH NAME WITH COMPLETE ADDRESS,**

**TELEPHONE NO**

**BRANCH CODE**

**Note: Please attach a Cancelled Cheque along with the account information form.**

**COMPLETE BANK ACCOUNT NUMBER** (Please note that the Bank Account must be in the name of the Firm as appeared in the bill. In case of other Beneficiaries (Non-vendor) the Account name must be in the name of Applicant)

IFSC CODE

TYPE OF ACCOUNT (SB/CURRENT/CASH CREDIT)

MICR CODE OF BANK

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the IMU responsible.

( ..... )

Signature of Beneficiary

Date:

**Mandatory for Vendors/suppliers/Contractors etc., Payment:**

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp with Date & Place)

( ..... )

Signature of Bank Manager